



Job Description

Job role: Classroom Teacher

Hours: Monday to Friday 8:30 am to 4:00 pm – 37.5 hours per week

Salary Range: M1 – M6 £32,916 - £45,352

Contract type: Full-time

Reporting to: Headteacher

Role purpose

To provide pupils with learning activities and experiences designed to help them fulfil their potential for intellectual, emotional, physical, and social growth. To ensure the provision meets individual pupils' special education needs both operationally day to day and through longer term planning, monitoring and review. The post holder will be accountable to the Headteacher and will carry out the following professional duties in accordance with Hope House School policies.

Pupil progress

- Identifying clear teaching objectives and specifying how they will be taught and assessed.
- Setting appropriate clear targets, building on prior attainment.
- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching.
- Mark and monitor pupils' work and set targets for progress.
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving.

Professional practice

- Identifying key groups of pupils and ensuring an appropriate level of challenge to support progress.
- Provide clear structures for lessons maintaining pace, motivation and challenge.
- Make effective use of assessment and ensure coverage of programmes of study.
- Ensure effective teaching and best use of available time.
- Monitor and intervene to ensure sound learning and discipline.
- Use a variety of teaching methods to:
 1. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary.
 2. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions.
 3. select appropriate learning resources and develop study skills through ICT and other resources.
- Adapt the curriculum to cover for SEN pupils with a wide range of needs.
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught.
- Evaluate their own teaching critically to improve effectiveness.
- Prepare and present informative reports to SLT and Parents.
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct.



Whole school responsibilities

- Be a positive influence on the climate and culture of the school and demonstrate a positive professional attitude at all times.
- Understand the implications of the Data Protection Act and other relevant legislation to ensure confidentiality of records and information is maintained.
- Support the Vision, Values and Ethos of the school.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, etc. reporting all concerns to line manager.
- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall aims of the school.
- Appreciate and support the role of other professionals.
- Attend and participate in team meetings, pupil progress meetings, parent open days and pupil performances.
- Participate in training and other learning activities and performance development as required.
- Recognise own strengths and areas of expertise and use these to advise and support others.

General

To work in collaboration with colleagues, sharing good practice and supporting during time of absence and/or heavy workload.

This job description contains the main accountabilities relating to this post and does not describe in detail all the tasks required to carry them out. All staff are expected to be flexible to ensure the most effective organisation and delivery of services.

Postholder's signature: _____

Date: _____

On behalf of Hope House School:

Manager's signature: _____

Name and Position: _____

Date: _____



Person specification

Qualification

- Qualified Teacher Status (QTS) or
- Unqualified Teacher Degree Level

Professional values and practice

- Is aware of the responsibilities of a teacher.
- Have high expectations for all pupils and a commitment to raising their education achievement.
- Understands the contribution of support staff and other professionals.
- Is committed to continuing Professional Development

Knowledge and Experience

- Knows and understands National Curriculum programmes of Study.
- Is aware of pathways for progression.
- Knows a range of strategies to promote good behaviour and a purposeful learning environment.
- Understands the responsibilities under the SEN code of practice.
- Effective verbal and written communication skills

Teaching

- Sets challenging teaching and learning objectives relevant to all pupils in their classes.
- Uses these objectives to plan lessons and sequences of lessons showing how they will assess.
- Takes account of and supports pupils' varying needs.
- Selects and prepares resources and plans for their organisation.
- Organises and manages teaching and learning time effectively.
- Organises and manages physical space, tools, materials, texts, resources safely and effectively.
- Records progress and achievements systematically
- Uses records as the basis for reporting verbally and in writing for parents, carers, other professionals and pupils.
- Establishes a purposeful learning environment where diversity is valued and where pupils feel secure and confident.
- Teaches clearly structured lessons which interest and motivate and promote active and independent learning.
- Differentiates and adapts learning to meet pupils' individual needs.